

# BID BOND ORDER FORM

TODAY'S DATE: \_\_\_\_\_ BID OPENING DATE: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

PROJECT OBLIGEE / OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

EXACT TITLE OF PROJECT: (Include Project Number, Order Number, IFB, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LOCATION & DESCRIPTION OF WORK: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CURRENT WORK ON HAND: \_\_\_\_\_ Amount: \_\_\_\_\_ As of: \_\_\_\_\_  
(Cost to Complete)

ESTIMATED  
CONTRACT PRICE: \_\_\_\_\_  
COMPLETION TIME: \_\_\_\_\_  
MAINTENANCE /  
WARRANTY PERIOD: \_\_\_\_\_

BID BOND  
PERCENTAGE: \_\_\_\_\_  
LIQUIDATED DAMAGES: \_\_\_\_\_  
RETAINED PERCENTAGE: \_\_\_\_\_  
DATE BID BOND NEEDED: \_\_\_\_\_

BOND FORM (please check):  
STANDARD:  
OWNERS:  
(If owners, please attach a copy)

PERCENT TO BE SUBCONTRACTED: \_\_\_\_\_ %  
MAJOR SUBCONTRACT ITEMS & ESTIMATES:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_